



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting & Public Hearing

Tuesday, July 15, 2025, 4:30 p.m.

Sheridan College – Whitney Center for the Arts – Room 235

Trustees Present

Tracy Swanson, Chair
Elaine Henry, Vice Chair
Ward Cotton, Secretary
Chuck Holloway
Gary Reynolds
Tom Ringley

Trustees Absent

Bob Leibrich, Treasurer

Advisory Board Representative Present

Administration Present

Dr. Walt Tribbley, President
Craig Achord, Vice President of Administrative Services & CFO
Jennifer Crouse, Sheridan College Foundation Executive Director
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Gina Kidneigh, Assistant Vice President for Finance & Controller

Advisory Board Representative Absent

Cindy Kremers, Chair, SCJC Advisory Board

Others Present

Amanda Esch, NWCCD Board Counsel	Roger Davis	Dylan Branson	Kevin Koile
Jana Clements			

Recorder

Andrea Morgan

- 1. Call to Order and Roll Call – Regular Meeting**
Chair Swanson called the meeting to order at 4:32 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**
There were no changes made to the agenda. Chair Swanson requested a motion to approve the agenda. Trustee Henry moved, and Trustee Cotton seconded. The motion carried.
- 4. Consent Agenda**
 - Regular Meeting Minutes – June 17, 2025
 - June 2025 Financials

- June 2025 Check Register
- Employee Hires and Exits

Chair Swanson requested a motion to approve the consent agenda. Trustee Holloway moved, and Trustee Ringley seconded. The motion carried.

5. President's Report – Dr. Walt Tribley

- a. **District Division Update** – Dr. Tribley reported that while federal funding for Adult Basic Education funding has been suspended, the state has allocated funds to allow the continuation of this program. Funds for GCCD will be transferred to Gillette College from Sheridan College.
- b. **Science Building Update** – SC moving forward with level III design and seeking retroactive reimbursement for 55% of design costs from the State.
- c. **General Updates** – SC received federal TRIO grant funding.

6. Johnson County Advisory Board Report

VP Smith highlighted a few of the courses offered at SCJC during the fall 2025 semester. She pointed out that a student can earn a degree without leaving Johnson County by taking in-person and online courses. She reported that Kaycee will host its first community interest course in printmaking this fall. She invited the Board to attend the JC fair "Sheep Feed" at JC Fairgrounds on Tuesday, 7/29 at 5pm.

7. Organization Reports – There are no organization reports in May, June, July, or August.

8. Public Hearing for the Fiscal Year 2026 Budget

Chair Swanson opened the Public Hearing for the Fiscal Year 2026 Budget at 4:44 p.m. Dr. Tribley explained that VP Achord would discuss a significant change to the FY26 budget. VP Achord reported that the WCCC provided updated figures recently, which increased the operating revenue (see materials provided to the Board). Trustee Holloway asked why the revenue increased. VP Achord explained that auxiliaries were incorrectly included in the original funding formula calculation. Removing them made the fixed portion of the fixed and variable cost ratio increase. Chair Swanson asked the public if they had any questions or comments. There were none. Chair Swanson closed the Public Hearing and reconvened the Regular Board Meeting at 4:48p.m.

9. Fiscal Year 2026 Budget Adoption: Approval of Expenditure Authority Resolution and the Resolution to Provide Income – Action

Chair Swanson requested a motion to approve the budget and referred the Board to the figures provided in the materials given to the Board on 7-15-2025. Trustee Henry moved, and Trustee Cotton seconded. There was no further discussion. The motion carried.

10. Approval of Two (2) Expenditure Authority Resolutions

VP Achord explained that the two items are bonds, backed by Whitney Benefits, but required to be in the budget book and in a motion to be approved every year. Trustee Cotton moved to adopt the resolutions. Trustee Holloway seconded. The motion carried.

- a. Refunding and Improvement Lease Revenue Bonds: Mars Ag & Science Center and Whitney Center for the Arts in the amount of \$1,490,000.
- b. Refunding and Improvement Lease Revenue Bonds: Tech Ed Center in the amount of \$810,000.

11. Public Comments – There were no public comments.

12. Key Monitoring Reports – None

13. Unfinished Business – None

14. New Business – None

15. Adjourn – Chair Swanson adjourned the meeting at 4:50 p.m.

Respectfully Submitted:


Ward Cotton
NWCCD Board of Trustees, Secretary


Tracy Swanson
NWCCD Board of Trustees, Chair