



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, November 19, 2024, 5:30 p.m.

Sheridan College – Whitney Center for the Arts – Room 235

Trustees Present

Debra Wendtland, Chair
Tracy Swanson, Vice Chair
Gary Koltiska, Secretary
Bob Leibrich, Treasurer
Ward Cotton
Elaine Olafson Henry

Trustees Absent

Chuck Holloway

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Dr. Walt Tribley, President
Jennifer Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Robert Briggs, Associate Vice President for Institutional Research
Dr. Bobbie Murray, Chief Human Resources Officer
Gina Kidneigh, Assistant Vice President for Finance & Controller

Others Present

Clint Langer, NWCCD Board Counsel Zane Garstad Bobby Harris Tayler Coleman
Kevin Koile Jana Clements Tim Anderson Tom Ringley Gary Reynolds

Recorder

Andrea Morgan & Dylan Branson

1. Call to Order and Roll Call – Regular Meeting

Chair Wendtland called the meeting to order at 5:30 p.m. There was a quorum.

2. Pledge of Allegiance

3. Agenda Additions/Deletions

There were no changes to the agenda. Trustee Swanson moved to approve the agenda as presented. Trustee Cotton seconded. The motion carried.

4. Consent Agenda

- Regular Meeting Minutes – October 15, 2024
- October 2024 Financials

- October 2024 Check Register
- Employee Hires and Exits

There were no changes to the consent agenda. Trustee Koltiska moved to approve as presented. Trustee Henry seconded. The motion carried. Chair Wendtland recognized the SCF Student Partners in attendance. She offered condolences for the passing of former Trustee Jerry Ikel. She also offered condolences to Trustee Holloway for the recent passing of his mother. Chair Wendtland reminded the Board of the Thanksgiving luncheon and asked them to bring canned goods for the food drive benefiting the student food pantry. Lastly, she indicated that the current meeting is the last for she and Trustee Koltiska and expressed that it has been an honor and privilege to serve on the Board.

5. Department Spotlight – Sheridan College Rodeo

VP Crouse recognized Zane Garstad, Micah Olsen, and Sarah Aksamit for their work and support of the SC rodeo team. Mr. Garstad introduced the men's and women's rodeo team captains. The teams introduced themselves. The team captains each discussed the teams' accomplishments and thanked everyone for their support. Mr. Garstad recognized Tom Wood for his work at the arena and introduced the new rodeo coach, Bobby Harris, listing his many rodeo accomplishments. Mr. Harris introduced his wife and discussed his commitment to SC and the rodeo team athletes. He discussed the importance of the athletes' education. He thanked SC for the opportunity and all those in support of his efforts.

6. Swearing In of NWCCD Trustees Elected November 5, 2024

Mr. Langer administered the oath of office to the four elected trustees, Tracy Swanson, Bob Leibrich, Tom Ringley, and Gary Reynolds. They each signed the corresponding paperwork, and it was notarized.

7. President's Report – Dr. Walt Tribley

Dr. Tribley asked employees of the college to stand with him as he thanked outgoing Trustees Wendtland and Koltiska. He reviewed a list of accomplishments and challenges faced by the District during their eight years of service. He highlighted several achievements including the recent accreditation review and approval of the first four-year degree, strong fiscal position of the District, and increased pay for employees.

a. District Division Update

The presidents of each district and the executive director of the WCCC plan to meet soon to discuss several topics, including the tuition waiver for out of state students.

b. Science Building Project

NWCCD hired an architect, Arete Design and a construction manager at risk, Van Ewing Construction to complete level II of the project planning. Dr. Tribley plans to request state matching dollars from the Joint Appropriation Committee for the project, total is approximately \$10M.

c. General Updates – There were no further updates.

8. Johnson County Advisory Board Report – Cindy Kremers, Chair

JC Advisory Board recently awarded 11 scholarships for approximately \$4.2k. On behalf of the JC Advisory Board, she thanked Trustees Wendtland and Koltiska and the Board for all the support shown to Johnson County. JC "Selfies with Santa" event is on December 7.

9. Organization Reports

a. Faculty Senate (FS)

Mr. Anderson reported on a new onboarding course for faculty related to the online learning management system "Canvas". FS is also developing a student orientation course.

b. Student Government Association (SGA)

Ms. Coleman and the VP of SGA plan to meet with the YMCA director to discuss getting weekend passes for students. SGA is working to get Sharps containers for students who need them.

10. Public Comments – There were no public comments.

11. Key Monitoring Reports – None

12. Unfinished Business – None

13. New Business

- a. Sheridan College Strategic Plan to 2030 – Information**
Dr. Tribley recognized VP Smith and AVP Briggs for their leadership on the strategic planning effort. They gave a brief presentation in review on the key concepts of the plan, including plan goals. Dr. Tribley reminded the Board that as this plan begins, the District recognizes the fiscal challenges facing it. The District has taken action to address these challenges including waiving out-of-state tuition and working to reduce on-campus food and housing costs. He recommended that the Board approve the plan.
- b. Sheridan College Strategic Plan to 2030 Approval – Action**
Chair Wendtland asked the Board if they had any questions. There were none. She requested a motion to approve. Trustee Leibrich moved, and Trustee Henry seconded. The motion carried.
- c. Sheridan College Bighorn Tuition Advantage Program – Information**
Dr. Tribley and VP Smith gave a PowerPoint presentation which included information on the SC Bighorn Tuition Advantage Program and other initiatives to address enrollment and the related marketing efforts. The tuition waiver will be implemented for Fall 2025. There were no objections or concerns raised about the plan.
- d. ACCT Conference Summary – Information**
Trustees Swanson, Henry, and Cotton spoke about items for the Board to focus on and/or support including, policy review, marketing, trustee onboarding, student recruitment, and college funding.
- e. Executive Session – Annual NWCCD President Evaluation – As Outlined in W.S. Statute 16-4-405 (a)(x) – Personnel Matter**
Chair Wendtland requested a motion to adjourn the Regular Meeting to enter Executive Session. Trustee Koltiska moved, and Trustee Swanson seconded. The motion carried. **TIME 6:50 p.m.**
- f. Adjourn Executive Session**
- g. Reconvene the Regular Meeting of the Board**
Trustee Cotton moved to resume the regular session. Trustee Leibrich seconded. **TIME 8:18 p.m.**
- h. Summary of Annual NWCCD Board of Trustees Self-Evaluation – Information**
Chair Wendtland read aloud the Board goals:
1. Increase enrollment
 2. Continue to work toward a successful division with Gillette College
 3. Continue to support communication between the Board of Trustees and the President.
- Chair Wendtland read aloud the President's goals:
1. Increase enrollment
 2. Continue to work toward a successful division with Gillette College. She commended Dr. Tribley on "writing the book" on college separation.
 3. Continued commitment to improving communication between faculty, staff and community

14. Adjourn – The meeting adjourned at 8:20 p.m.

Respectfully Submitted:



NWCCD Board of Trustees, Secretary



NWCCD Board of Trustees, Chair