



## NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

### NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

#### Minutes

#### Regular Meeting

Tuesday, October 15, 2024, 5:30 p.m.

Sheridan College – Griffith Memorial Building – Kooi Library

#### Trustees Present

Debra Wendtland, Chair  
Tracy Swanson, Vice Chair  
Gary Koltiska, Secretary  
Bob Leibrich, Treasurer  
Ward Cotton  
Elaine Olafson Henry  
Chuck Holloway

#### Trustees Absent

#### Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

#### Advisory Board Representative Absent

#### Administration Present

Dr. Walt Tribley, President  
Craig Achord, Vice President of Administrative Services & CFO  
Jennifer Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director  
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs  
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO  
Robert Briggs, Associate Vice President for Institutional Research  
Gina Kidneigh, Assistant Vice President for Finance & Controller

#### Others Present

Clint Langer, NWCCD Board Counsel	Hector Martinez	Tayler Coleman	Tim Anderson
Jennifer Anderson	Kevin Koile	Amy Albrecht	Sarah Jo Sinclair

#### Recorder

Andrea Morgan

- 1. Call to Order and Roll Call** – Regular Meeting  
Chair Wendtland called the meeting to order at 5:31 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**  
Chair Wendtland requested a motion to approve the agenda as presented. Trustee Swanson moved, and Trustee Henry seconded. The motion carried.
- 4. Consent Agenda**

- Regular Meeting Minutes – September 17, 2024
- Special Meeting Minutes – September 14, 2024
- September 2024 Financials
- September 2024 Check Register
- Employee Hires and Exits

Chair Wendtland requested a motion to approve the consent agenda as presented. Trustee Leibrich moved, and Trustee Koltiska seconded. The motion carried. Dr. Tribley took a moment to formally announce the Higher Learning Commission's approval of the Bachelor of Applied Science in Management and Leadership. Dr. Tribley acknowledged Dr. Castillo-Garrison, Diana Heeb Bivona, Kristine Mantey, and Jill McGraw for their work on this achievement. He invited the Board to take a photo to commemorate the occasion.

**5. Department Spotlight – Sheridan College Kooi Library**

Jennifer Anderson, director of library services, introduced the Kooi Library staff and discussed the newly finished remodel of the space. She highlighted the cosmetic changes as well as those pertaining to the overall functionality and improvements made to support students.

**6. President's Report – Dr. Walt Tribley**

- a. **District Division Update** - Dr. Tribley reported that he contacted Dr. Oberlander to inform GCCD that we will be waiving out of state tuition rates at Sheridan College and offered her the opportunity to provide the same waiver to students taking Sheridan College courses and programs at Gillette College. Dr. Oberlander plans to assess the financial impact on GCCD.
- b. **Firearms on Campus / Repeal Gun-Free Zones** – Dr. Tribley reported that he expects this issue to be addressed by the legislature this year. He expressed concerns about guns on campus, in residence halls, at athletic events, present during student-discipline hearings, in classrooms, and in circumstances that may be influenced by alcohol. He plans to continue to engage in the state-wide conversation and provide updates to the Board. As a compromise position, he indicated that appropriately trained and screened employees could be allowed to carry firearms on campus in concealed manner. This latter compromise position will require restrictions in the same venues as mentioned above and require safe storage facilities to be provided on campus when the firearm is not in their immediate control.
- c. **General Updates** – Dr. Katie Egging was nominated by her students and peers for the Innovative Educator of the Year and selected as this year's recipient. In response to trustee questions, SC has at least one applicant for the SC Innovation Center director. Student Services continues to assess the new reorganization. It's still too early to determine outcomes, but it appears to be going well so far.

**7. Johnson County Advisory Board Report – Cindy Kremers, Chair**

Ms. Kremers discussed the last advisory board meeting held at Sheridan College as a way for the board members to see for themselves the vastness of offerings at Sheridan College for students in Sheridan and Johnson Counties. The board will begin its annual scholarship awarding process at their next meeting.

**Sheridan College Foundation Report – Jennifer Crouse, Executive Director**

VP Crouse discussed the alumni association fundraiser, veteran student fundraiser, and the annual Dream Campaign to raise operating funds for the foundation. She described the student partner program as a leadership training opportunity for students.

**8. Organization Reports**

- a. **Faculty Senate** – Mr. Anderson discussed the senate's goal to focus on ways to support adjunct faculty members. The faculty have been participating in the faculty excellence series.
- b. **Student Government Association** – Ms. Coleman reported that there were several new senators inducted, and some may receive scholarships based on participation. SGA is working to open the

Dome on the weekends, and that should occur soon. SGA is also working on obtaining weekend passes for students to go to the YMCA and building a shelter for the bus stop on campus.

**9. Public Comments** – There were no public comments.

**10. Key Monitoring Reports**

- a. **Center for a Vital Community Update** – Ms. Albrecht updated the Board on the many events hosted by the CVC in support of the community of Sheridan. She provided a handout describing events including study circles, the annual Campfire leadership camp, and trainings.

**11. Unfinished Business** – None

**12. New Business**

- a. **Sheridan College Strategic Plan to 2030** – Information

Dr. Tribley, VP Smith, and AVP Briggs updated the board on the strategic planning process, reviewing the completed steps, and introduced the idea of a living strategic plan website, which would show real-time updates to metrics. The website is not yet available but it's under construction to support the plan. The Board received several documents pertaining to the plan and will be asked to consider it for approval at the next board meeting.

**13. Adjourn**

The meeting adjourned at 6:24 p.m.

Respectfully Submitted:



Gary Koltiska  
NWCCD Board of Trustees, Secretary



Debra Wendtland  
NWCCD Board of Trustees, Chair

