



## NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

### NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

#### Minutes

#### Regular Meeting

Tuesday, June 18, 2024 5:30 p.m.

Sheridan College – Whitney Center for the Arts – Room 235

#### Trustees Present

Debra Wendtland, Chair  
Tracy Swanson, Vice Chair  
Bob Leibrich, Treasurer  
Ward Cotton  
Elaine Olafson Henry  
Chuck Holloway

#### Trustees Absent

Gary Koltiska, Secretary

#### Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

#### Advisory Board Representative Absent

#### Administration Present

Dr. Walt Tribley, President  
Craig Achord, Vice President of Administrative Services & CFO  
Jennifer Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director  
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs  
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO  
Robert Briggs, Associate Vice President for Institutional Research  
Gina Kidneigh, Assistant Vice President for Finance & Controller

#### Others Present

Clint Langer, NWCCD Board Counsel  
Kevin Koile  
Stephen Dow  
Jana Clements

#### Recorder

Andrea Morgan

- 1. Call to Order and Roll Call – Regular Meeting**  
Chair Wendtland called the meeting to order at 5:31 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**  
Chair Wendtland requested a motion to approve the agenda. Trustee Holloway moved, and Trustee Leibrich seconded. The motion carried.
- 4. Consent Agenda**

- d. **Strategic Planning Update** – Strategic planning handout reviewed. Next steps include continued community engagement. Strategic planning workshop for the Board to be determined.
- e. **District Division Update** – no new updates
- f. **General Updates** – Dr. Tribley reported on the SC summer computer camp and discussed the 2<sup>nd</sup> Annual Broadway Theater Intensive program culminating in three performances of the musical *Chess*.

**7. Johnson County Advisory Board Report** – Cindy Kremers, Chair

Ms. Kremers described the success of the recent Golf for Knowledge (GFK) tournament, which raised approximately \$10k for scholarships in Johnson County. The SCJC Advisory Board will hold its annual summer retreat for planning purposes.

**Sheridan College Foundation Report** – Jennifer Crouse, Executive Director

VP Crouse discussed the recent, annual SCF budget meeting, at which the SCF board finalized its budget, approved its new investment policies, and heard a presentation from its new financial advising firm. She reported the unfortunate news that the longtime SCF Board Chair, Bill Rohrbaugh passed away. His wife set-up a memorial scholarship fund in his name should anyone wish to donate to it. A new alumni association club was formed to support alumni events.

**8. Organization Reports** – There are no organization reports in May, June, July, or August.

**9. Public Comments** – There were none.

**10. Unfinished Business** – None

**11. New Business**

**a. Approve Expenditures from July 1, 2024 through July 16, 2024** – Action

Chair Wendtland requested a motion to authorize expenditures for the operation of the District for the period of July 1, 2024 through July 16, 2024 as requested by Administration. Trustee Swanson moved, and Trustee Cotton seconded. There was no further discussion. The motion carried.

**b. Consideration of Sheridan College Foundation Board Members Kristin Wilkerson and Kevin Bailey** – Action

After a brief discussion of the proposed board members, Chair Wendtland requested a motion to approve the appointment of Kristin Wilkerson and Kevin Bailey to the Sheridan College Foundation Board of Directors as requested by Administration. Trustee Leibrich moved, and Trustee Henry seconded. There was no further discussion. The motion carried.

**12. Adjourn**

Chair Wendtland adjourned the meeting at 6:42 p.m.

Respectfully Submitted:



Gary Koltiska  
NWCCD Board of Trustees, Secretary



Debra Wendtland  
NWCCD Board of Trustees, Chair